

JOB TITLE: SENIOR ACCOUNTANT

Background:

AG Advisory has been established with the aim to offer a variety of services to yacht owners, managers, operators and advisors in the yachting and business aviation industry. The Company's services include assistance with the purchase and sale of the assets, asset registration, company formation and administration, including corporate services, accounting and back office services. As a licensed CSP, the Company also intends providing in future corporate services from Malta to other industries such as shipping, sports, entertainment and film industry, widening the scope of activities using its worldwide client base of UHNWI and their advisors.

The firm is experiencing sustained growth and requires a **Senior Accountant** to support the client accounting team and contribute to operational excellence across the organisation.

Job Overview:

We are seeking a full-time experienced accounting professional to join our fast-growing team as **Senior Accountant** in the client accounting department working directly with the Head of Accounts. The ideal candidate will have a strong background in financial, accounting and CSP/back-office operations and compliance. This role involves providing comprehensive financial support to our clients, ensuring timely financial and accounting reporting, payments, conducting reviews, and maintaining ongoing compliance monitoring, and a commitment to delivering exceptional service to our clients.

This role requires a detail-oriented, analytical, diligent, customer-focused and responsible professional with a strong understanding of financial and accounting frameworks, as well as corporate regulatory obligations.

If you are eager to step into a key role within a rapidly growing company where your career development will be ensured, and your experience will be valued, this is a great opportunity for you to have great impact during an exciting time for this company.

The Office:

The candidate will be based at AG Advisory offices at Level 5, 120, ST Business Centre, The Strand, Gzira, GZR1028, Malta

Employment:

Full-time, indefinite (subject to statutory probationary period)

Key Responsibilities:

General Ledger & Financial Reporting:

- Maintain and review general ledger accounts, ensuring accurate and timely month-end and year-end close processes.
- Prepare client financial statements, ensuring compliance with all audit requirements.

Taxation, Compliance & Auditing:

- Support annual audit preparations of client accounts, ensure compliance with tax regulations, and liaise with auditors as needed.
- Be responsible for all VAT accounting matters for all allocated clients.
- Assist with regular compliance reviews (especially transaction monitoring) to ensure adherence to all relevant financial regulations and standards.

Banking & Reconciliations:

- Oversee and perform account reconciliations, resolve discrepancies, and ensure the accuracy of financial data of the company's client accounts
- Monitor and manage AP/AR functions, including vendor and customer account reconciliations.
- Oversee, monitor and be involved according to client requirement in receipts and payments processes, as well as assist with banking processes and procedures.

Budgeting & Variance Analysis:

- Collaborate with the Head of Accounts and clients in budgeting and forecasting processes.
- Conduct detailed variance analysis identifying trends, risks, and opportunities for improvement

Internal Controls and Process Improvement:

- Establish and enforce internal controls and accounting policies to safeguard assets, reduce risks, and optimize financial operations.
- Identify areas for improvement and implement best practices in accounting procedures.

IT/System Maintenance:

- Collaborate with IT to maintain and enhance systems, ensuring data accuracy and functionality.

Mentorship:

- Assist in training and mentoring other team-members, supporting professional development and knowledge sharing within the team.
- Maintain effective communication with stakeholders to facilitate smooth financial operations.

Qualifications & Experience:

- Bachelor's degree in Accounting, Finance or a related field.
- CPA, ACCA, CMA or equivalent is a must.
- 5+ years of experience in back-office accounting and financial operations.
- Knowledge or previous experience in maritime or yachting industry is highly desirable.
- Proficiency in AI Tools, financial software and tools (Xero, Binderr) and Microsoft Office Suite (Excel, Word) with strong numerical and analytical skills.
- Strong organizational abilities and ability to manage multiple tasks effectively with attention to detail.
- Professionalism, ability to handle sensitive information with confidentiality, and high level of integrity.
- Highly proficient in spoken and written English, any additional languages would be advantageous.
- Ability to work independently and collaboratively in a fast-paced, dynamic environment.
- A commitment to continuous learning, staying updated on industry trends, accounting standards, and regulatory changes.
- Demonstrated leadership and mentoring skills, with a proactive approach to supporting team development, with excellent communication and interpersonal skills.

Compensation:

- An attractive financial package is being offered which is competitive and commensurate with experience.
- An annual structured performance review is carried out and subject to discretionary salary review and performance bonus.
- The Company prides itself to be an equal opportunity employer. We encourage our employees to take opportunities for personal and professional development and growth.
- We invest heavily in training and take pride in seeing our own employees take up more senior roles and responsibilities within the Company.

Procedure for Application:

Applicants please send your CV with a covering letter including salary expectations via e-mail to recruitment@agadvisory.mt stating "Job Application Senior Accountant" in the Subject.